



Wedi ei ariannu gan Llywodraeth y DU **Funded by UK Government**

Access Improvement Capital Grant Guidance Notes

Introduction

These guidance notes explain the grant scheme and the types of projects that may qualify for support. Please read carefully. If you consider your project plans may qualify for a grant and you wish to apply for support under this scheme, please see the 'How to Apply' section below.

Monmouthshire's Access Improvement Capital Grant Scheme is funded under the UK Government Shared Prosperity Fund.

Purpose of Funding

Grants of up to £25,000 are available to deliver access improvements to formally constituted organisations and private enterprises involved in the visitor economy of Monmouthshire. These grants are administered by Monmouthshire County Council and made possible by the UK Government Shared Prosperity Fund

This scheme is intended to support improvements to access for people with a wide range of different access needs.

Grant Details

Area: Monmouthshire County Council

Open to: Formally constituted organisations or business enterprises in Monmouthshire involved in the visitor economy.

Deadline: Applications accepted on a rolling basis until all funding is allocated

Funding Size: Up to £25,000

Before Applying

To apply for funding, you will need to demonstrate / confirm that:

- Proposed access improvements will benefit the wider community
- The location where improvements are proposed is owned by your organisation / enterprise or permission for proposed improvements has been secured from the landowner
- All proposed improvements will be delivered safely and legally before 28th February 2026.

You must await confirmation of funding before committing to any expenditure as no funding will be awarded for works which have already been commissioned / undertaken.

What we fund:

Our project priority areas include:
Improving amenities / facilities which increase access
Creating new amenities/ facilities which improve accessibility

If you would like to discuss whether your project, or organisation, is eligible for support or if have any other questions about the grant scheme, please contact our grant team by emailing heidicarey@monmouthshire.gov.uk

We will consider supporting any **visitor related** access improvements at events or attractions in Monmouthshire that can be delivered before 28th February 2026 with the aim of improving access to meet the needs of people with a wide range of different physical, sensory, learning and neurological access needs.

Grant Applications will be assessed against the following criteria:

- Number of people / groups likely to benefit from proposed accessibility improvements / activities
- Track record of delivering high quality destination experiences
- Importance of experience to destination offer
- Value for money
- Potential for legacy benefits
- Ability to monitor / measure impact

Who We Will Fund

What types of organisations are eligible to apply?

- A charity that was established and registered in the UK
- A registered community interest company (CIC)
- A registered charitable incorporated organisation
- A charitable company
- A registered charitable industrial and provident society (IPS) or charitable community benefit society (BenCom)
- A CIC (community interest company) limited by guarantee
- A local authority
- A higher education institution
- A business enterprise (Enterprise means a sole trader, micro business, small and medium-sized enterprise, or large business. It also includes social enterprises where these engage in economic activity).

If a private sector business, the Subsidy Control Act 2022 applies which means that we are unable to offer financial assistance to anyone who has already exceeded the maximum £315,000 threshold for public sector support (over the previous two financial years) or who will exceed this threshold if the grant is awarded.

Additional Information

You may wish to include additional information to support your application. These could include:

- Quotations received for items requested under the grant application
- Specific location information detailing where the proposed improvements will be situated.
- Specifications of an item/ improvement and justification for product/improvement selection

How to apply

Step One

Check your eligibility

Step Two

Complete and submit your application

Step Three

Timescales, next steps

Successful applicants will be contacted within 28 days of the application being submitted. We will endeavour to process applications within one month of receiving the application. **N.B: These timescales will depend on the number of grants received but we will keep applicants informed of the progress of their application.**

Appeals Procedure

If an application is rejected, the reasons for the rejection will be explained. We will be prepared to discuss any modifications which might be needed to make the project acceptable.

Alternative Formats

If you require our application form or related guidance notes in an alternative format, please contact heidicarey@monmouthshire.gov.uk to request.